

DMRAA Board Meeting June 7 & 15, 2022

Meeting called to order at 7:03 via Zoom.

Thanks to Scott, NØOOD, for the use of his Zoom account.

Thanks to Dennis O'Brien for his years of service to DMRAA!

In attendance:

Scott Kirstein	NØOOD	(President)
Jason Walerius	KEØIAV	(Vice President)
Bill Claypool	NUØQ	(Treasurer)
Rick Allen	NØCFL	(Board)
Patrick McIntyre	KD9BBA	(Secretary) – Missing for June 7
Michael Waldron	AEØMW	(Board)
Mark Globuschutz	KØMJG	(Board) - missing for june 7
Bob Johnson	WØSMS	(Board) – missing for june 7
Ray Harden	WØRAY	(Board)
Dean Madsen	NØXR	(Board)

Review of minutes from May

- Dean suggested 2 changes which were done

Treasurer's Report

- Bill is out on vacation. No treasury numbers are available currently.

Subcommittee Reports

- Hamfest - **No update**
- Education – No new update
 - Tech class April 30th at The Fort.
 - 10 paid registrations, 9 paid in advance
 - 1 student that paid broke his ankle and did not attend. Need to contact and settle up
 - Over expenses by \$30 approximately
 - 6 out of 8 passed
- Field Day – June 24-26 in 2022
 - Setup on Friday. 24th
 - Listed on ARRL website.
 - Down a trailer antenna which the Ames Ham club has
 - Figure out maintenance and repair on the existing tower
 - **New update:**
 - Need to find a source for the pulleys, need to stabilize clamps on the beam
 - Motion - Dean is authorized to spend up to \$250 for repairs to the tower. Can perform maintenance following field day
 - Jason raised motion – Ray seconded
 - Doesn't go all the way up
 - Safe to operate

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- Lubricate pulleys and tower - verify that the pulleys are working correctly

Ares Update

- May 7th – Fight for Air
 - 3 positions needed.
- Sat May 14 – Market to Market relay race
 - Need 10 volunteers
- Oct 16 - Marathon

Programming

- May Meeting – 12 in attendance
 - Tour of the Fort
 - Elections
 - Board Nominations
 - Dennis, Rick, and Dean are up for election
 - Dennis has decided not to run again
 - Dean Madsen will run again.
 - Mike/Ray/Bob – are nominating committee
 - Elections in person
 - Mark Globuschutz – interested in running
- Delay the MMDVM Part 2 Hotspot presentation
- Dean to ask Bob about doing the solder meeting and post on the website
 - Not available till fall
- June Meeting – after field day
 - Raspberry Pi – various uses for Raspberry Pi
 - Need to record
 - Mike/Pat
- MMDVM build
 - Raspberry pi is not in stock
 - Reason why build class has not happened

Fort Des Moines

- Dennis/Bob sent doc
 - Older doc
 - Board to hammer out issues with club station
 - Access
 - Who should be allowed access, bullet point 2
 - Office hours? Regular scheduled time
 - Key/electronic access
 - Member benefit
 - Goal of having club station?
 - Read mission statement
 - Camera record enter/exit
 - Hamshack key or master key will have access to hamshack

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- Keypad/solenoid break for hamshack
- Sat 10 – 4 pm
- Finances
 - Scott – no value in extra dues for use of station
 - \$10 cost of key
- Need to finish antenna projects
 - Will need capital investment for coax, etc
 - Dean – Get coax estimates
- Scott to work on mission statement for next meeting

Existing business

- Goals
 - Dennis – skeleton outline – email out to the board
 - Agenda for May board meeting to flesh this out
 - Framework around the club station.
 - Board to complete policy and procedures
 - Board to train and have access to club station – Train the trainers
 - Just focus on the club station as this year’s goal

New business

June 7th

- Scott did not work on club station mission statement
- Reviewing document – Club Station Summary Report
- Dean – Need some sort of electronic access to the club station
 - Suggested Lockbox solution. Every year the lockbox code is changed
- Scott - Electronic solution involves modification to the “historical” building (striker, control, electricity). Would need The Fort’s board approval also
 - Non-electrified solution. Lockbox is a cost effective solution
- Security that could be controlled.
 - Code could be shared
- How much traffic at the club station envisioned?
 - Unknown
- Ray/Dean/Scott agreed that the lockbox is a favorable solution
- Finances paragraph:
 - Full implementation is not small expense
 - Not in position to set a budget today
 - Club has been supportive of ARES repairs.
 - Repairs – address as a board and support programs, such as club station
 - Club station adds value to the club
 - Discussion of an annualized fee to access club station. Not suggested as a way forward though
 - June club meeting – Make announcement of that donations for the club station would be helpful

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- Set continuation board meeting for Wednesday, June 15 7:00 since people were missing. This will be in person and on Zoom.
- Motion to recess till next week – Ray moved, Dean seconded.

June 15th

Club Station Access

- Proposed using a lockbox for the key to the building
- Real access is an electronic card system
 - Building mods: wired, control unit, power connection
- Assigned keys that are paid for now. Station Slush fund pays for keys
 - Currently there are 7 keys out
- To gain access need an orientation.
- Need to disarm The Fort Alarm system.
- Group that are responsible for admitting general members into the club station.
- Usage currently is limited. The existing 7 key holders can let people in. If usage grows, re-exam it.
- Gate has a combination lock
- Key only opens the NE door and the door to the shack.
- A station log should exist.
- Club orientation to review operation
- Manual for key pieces of equipment operation such as amp

Dean's Proposal

- Review list from Dean
- Need to promote the station to gain additional users
- Motion to authorize the purchase of phase 1 of dean's list subject to museum's approval not to exceed the 2099.33
 - Bob, mark second
- Scott, pat, bob donations
- Need fort board approval
- Motion carries, unanimous
- Fort board, Jack needs to be brought in first then he will take it to the board. Timeline unknown at this point but soon. Month??

7:58 adjourned – Ray motion, Mike seconded