Meeting called to order at 7:05 in person and Zoom.

Thanks to Scott, NØOOD, for the use of his Zoom account.

**In attendance:**

Scott Kirstein NØOOD (President)

Jason Walerius KEØIAV (Vice President) - Zoom

Bill Claypool NUØQ (Treasurer)

~~Rick Allen NØCFL (Board)~~

~~Patrick McIntyre KD9BBA (Secretary)~~

Michael Waldron AEØMW (Board)

Mark Globuschutz KØMJG (Board)

Bob Johnson WØSMS (Board)

Ray Harden WØRAY (Board)

Dean Madsen NØXR (Board) – Zoom

Matthew Harvey Guest

**Review of minutes from June**

* Correction to notes on Fort Des Moines section.
* Motion to approve, Bill, Seconded Ray. Approved.

**Treasurer’s Report**

* $23,623.80 combined total between the account and PayPal

**Subcommittee Reports**

* Hamfest - **No update**
	+ Look at optional venues? We have consistency at the Fair Grounds
		- Pat to check some other venues
		- Scott to talk to Campbells about being open
		- Talk to Fair Grounds at the first of the year
	+ When do we need to start ramping up for next year?
		- Beginning of the year
	+ Suggestion to put a “talk-in”/Demo station for hamfest
	+ Demo station for the various digital modes
* Education
	+ Tech class – Cancelled
	+ General class – Cancelled
* Field Day – June 24-25 in 2023 – **No update**
	+ Looking for new Field Day chairman
	+ Table discussion until begin of next year
* Antenna trailer – **No progress**
	+ Lower bracket slips so the beam turns (below the rotor)
	+ Replace pulleys
	+ Figure out maintenance and repair on the existing tower
		- * Need to find a source for the pulleys, need to stabilize clamps on the beam
			* Motion - Dean is authorized to spend up to $250 for repairs to the tower. Can perform maintenance following field day
			* Jason raised motion – Ray seconded
		- Doesn’t go all the way up
		- Safe to operate
		- Lubricate pulleys and tower - verify that the pulleys are working correctly

**Ares Update**

* Sep 24th – Rowing Regatta, Prospect Park.
	+ DMRAA did not participate
* Oct 16 – Marathon – Need volunteers

**Programming**

* Sep – Basic DMR
	+ 10 People online, attendees in person
* Oct – Rocketry Club
	+ ISOAR presentation
	+ Fallback on antenna analyzer
* Dean to ask Bob about doing the solder meeting and post on the website
	+ Status unknown at this point
* Nov – Chili feed/Auction, Tues, Nov 22nd
	+ Church is reserved
	+ Tues of Thanksgiving week
	+ Chip, the auctioneer is reserved
	+ Chili feed is handled – Bob is point person that has volunteers to make chili
	+ Cans of pop $1.00
	+ $8 admission was previous price. Discussion to go to $10.
	+ Scott – Motion to raise to $10. Ray seconded. Approved.
	+ Surplus radios in Fort DSM basement storage to go to auction – Dean to review
	+ Surplus Military radios on the floor in ham station. These are destined for a display in the museum per Matthew.
* Dec – Hilltop restaurant for Christmas party
	+ Dec 13 – Scott making reservations, 6:30 Tues
	+ Scott will be on vacation. Jason will be running the event.
	+ Menu ordering like last year
* Winlink demonstration potential
	+ Used in various different disasters, Katrina, Puerto Rico, recently in Kentucky floods

**Fort Des Moines**

* Matthew Harvey contacted Scott regarding Jamboree on the Air
	+ Event at Scout office West Des Moines, 15/16 Sunday
	+ Request to Man club station on the Sat 15th. Bob volunteered
	+ Oct 15 is one of the busiest days. A number of events happening that day.
	+ Discussion of moving the tower back in place but might conflict with needed work in that area.
* Question to Matthew if he is OK with pursuing the planned work. He will review with Jack.
	+ Specifically the work that does not involve the tower.
	+ Coordinate with Jack regarding the plan. Jack can present to the board for approval. Board meeting is this coming Saturday, Oct 8th
		- Ray to resend the info to Jack and Scott

**Old Fort Des Moines Business**

* Measure height of building for boom lift
* Dennis/Bob sent doc
	+ Older doc
	+ Board to hammer out issues with club station
	+ Access
		- Who should be allowed access, bullet point 2
			* Office hours? Regular scheduled time
			* Key/electronic access
			* Member benefit
			* Goal of having club station?
			* Read mission statement
			* Camera record enter/exit
			* Hamshack key or master key will have access to hamshack
			* Keypad/solenoid break for hamshack
			* Sat 10 – 4 pm
	+ Finances
		- Scott – no value in extra dues for use of station
		- $10 cost of key
	+ Need to finish antenna projects
		- Will need capital investment for coax, etc
		- Dean – Get coax estimates
* Scott to work on mission statement for next meeting
	+ No progress

**New business**

* Skywarn recognition day – Dec 3rd
	+ Check status of Skywarn at some point

**Existing business – No Update**

* Goals
	+ Dennis – skeleton outline – email out to the board
	+ Agenda for May board meeting to flesh this out
	+ Framework around the club station.
	+ Board to complete policy and procedures
	+ Board to train and have access to club station – Train the trainers
	+ Just focus on the club station as this year’s goal

**June 7th**

* Scott did not work on club station mission statement
* Reviewing document – Club Station Summary Report
* Dean – Need some sort of electronic access to the club station
	+ Suggested Lockbox solution. Every year the lockbox code is changed
* Scott - Electronic solution involves modification to the “historical” building (striker, control, electricity). Would need The Fort’s board approval also
	+ Non-electrified solution. Lockbox is a cost effective solution
* Security that could be controlled.
	+ Code could be shared
* How much traffic at the club station envisioned?
	+ Unknown
* Ray/Dean/Scott agreed that the lockbox is a favorable solution
* Finances paragraph:
	+ Full implementation is not small expense
	+ Not in position to set a budget today
	+ Club has been supportive of ARES repairs.
	+ Repairs – address as a board and support programs, such as club station
	+ Club station adds value to the club
	+ Discussion of an annualized fee to access club station. Not suggested as a way forward though
	+ June club meeting – Make announcement of that donations for the club station would be helpful
* Set continuation board meeting for Wednesday, June 15 7:00 since people were missing. This will be in person and on Zoom.
* Motion to recess till next week – Ray moved, Dean seconded.

**June 15th**

Club Station Access

* Proposed using a lockbox for the key to the building
* Real access is an electronic card system
	+ Building mods: wired, control unit, power connection
* Assigned keys that are paid for now. Station Slush fund pays for keys
	+ Currently there are 7 keys out
* To gain access need an orientation.
* Need to disarm The Fort Alarm system.
* Group that are responsible for admitting general members into the club station.
* Usage currently is limited. The existing 7 key holders can let people in. If usage grows, re-exam it.
* Gate has a combination lock
* Key only opens the NE door and the door to the shack.
* A station log should exist.
* Club orientation to review operation
* Manual for key pieces of equipment operation such as amp

Dean’s Proposal

* Review list from Dean
* Need to promote the station to gain additional users
* Motion to authorize the purchase of phase 1 of dean’s list subject to museum’s approval not to exceed the 2099.33
	+ Bob, mark second
* Scott, pat, bob donations
* Need fort board approval
* Motion carrys, unanimous
* Fort board, Jack needs to be brought in first then he will take it to the board. Timeline unknown at this point but soon. Month??

**8:50 adjourned – Bob motion, Mike seconded**